

# Kunal Jain & Associates

(Chartered Accountant)

## January

On or Before	Particulars
5 <sup>th</sup>	Pay Your Service Tax. (For Assessee other than Proprietorship and Partnership)
7 <sup>th</sup>	1. Pay amount of TDS Deducted in Last Month 2. Submit copy of 15 G Received in Prior Month.
15 <sup>th</sup>	Submit Quarterly TDS Return
15 <sup>th</sup>	Pay the Amount of PF Contribution.
15 <sup>th</sup>	Pay amount of Professional Tax Deducted from Employees Salary of the Previous Month and submit MONTHLY Return thereof.
15 <sup>th</sup>	Submit quarterly import export return to applicable authority
21 <sup>st</sup>	Pay Contribution under ESIS for the previous month.
22 <sup>nd</sup>	Pay you VAT for previous month
25 <sup>th</sup>	Submit Monthly Return of Contribution in respect of PF & ESIS SUBMIT HALF YEARLY SERVICE TAX RETURN
30 <sup>th</sup>	Submit Monthly / Quarterly Return of VAT
30 <sup>th</sup>	Quarterly TDS certificate (in respect of tax deducted for payments other than salary by a person not being an office of the Government) or quarterly TCS certificate (in respect of tax collected by any person) for the quarter ending December.
31 <sup>th</sup>	Quarterly statement of tax deducted if the deductor is an office of the Government for the quarter ending December.